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14 May 1984

Weekly ReportDirectorate of Administration

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— [Redacted]

— [Redacted]

- The Office of Training and Education lost two Career Trainees (CTs) during the last week. One Operations Officer realized that he had chosen the wrong career. The other CT had emergency gall bladder surgery on 5 May. *temporary - will return to program*
- The first experimental running of the DDA Career Trainee Development Course was held on 4 May, with the participation of [Redacted] Career Trainees and approximately 20 consultants from each of the DA offices. *exercise in the* *was an exercise to teach* *misleading*
CTs how DDA wd respond to need to build overseas emergency response capability.
- The Honorable William Webster, Director, FBI, will be the special guest of the Intelligence Community Legal Conference [Redacted] 16-18 May.

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— [Redacted]

— [Redacted]

- Quality of Life program: Soil-resistant nylon carpeting was installed in the Office of Medical Services' main corridors and the reception/waiting room. The running track in the basement E corridor was replaced. The floor in the locker and exercise rooms are next.

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- The [Redacted] has agreed with the general concept of parking controls at the Key Building.

- On Saturday, 5 May, representatives from the Logistics Services Division, OL renumbered 279 spaces in the South Parking Lot and marked 43 new parking spaces on the roadway to Route 123 on the Headquarters compound. *this will be dangerous*

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— [Redacted]

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Directorate of Operations - No report.

Directorate of Science and Technology

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Directorate of Intelligence

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- [redacted]
- EURA prepared a London Summit position paper for Mr. McFarlane's use in briefing the President.
- OEA, with assistance from SOVA and OIA, instituted a task force to provide better coverage of developments along the Sino-Vietnamese border and in the South China Sea.

National Intelligence Council

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- A/NIO at Large [redacted] chaired two meetings of the CIPC CBW Working Group on the draft of Part II — Recommendations — of a study to improve Community CBW intelligence capabilities. 25X1
- A/NIO/GPF [redacted] met with personnel of the Center for Naval Analysis and the Executive Director of the CNO's Executive Panel to discuss NIE II-15-84: Soviet Naval Strategy and Programs into the 1990s.
- NIO/USSR-EE (Fritz Ermarth) chaired a meeting of NFIB representatives to coordinate an IIM on The Implications of Recent Soviet Military/Political Activities, for presentation at NFIB on 18 May.
- A/NIO/East Asia [redacted] NIO/USSR (Fritz Ermarth), and NIO/GPF (MG Ted Atkeson) began work on a fast-track NIC Memorandum: South Asia: Potential for Escalation. 25X1

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- NIO/Counterterrorism (David Whipple) interviewed Secret Service, Customs, and INS representatives in connection with preparation of the DCI's written response [redacted] submitted a partial first draft to the DCI on plans for enhancing USG ability to combat terrorism. 25X1
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- A/NIO/CT [redacted] attended a coordination meeting with the FBI Olympics Coordinating Officer and DDC [redacted] to discuss communications paths and reporting philosophy. 25X1
- A/NIO/FDIA [redacted] briefed the DDS&T, his office directors, and DDI/CRES on the Key Judgments of the Integrated Damage Assessment; chaired the initial meeting of the Foreign Denial and Deception Analysis Committee (DDAC); and attended an IRDC-sponsored briefing on countermeasures being developed to offset the Soviet intelligence threat to the US Embassy under construction in Moscow. 25X1
- NIO/SP (Lawrence Gershwin) briefed [redacted] on Soviet ballistic missile defense developments as part of a State/DoD/CIA presentation on the Strategic Defense Initiative; and with C/ACIS briefed ACDA Director Kenneth Adelman on the findings of the Monitorig NIE; testified before the Senate Foreign Relations Committee on the Soviet space program, ASAT capabilities and US capabilities to monitor ASAT limitations; and briefed the PFIAB on Soviet strategic offensive forces and the findings of NIE 11-3/8-83. 25X1
- NIO/Warning (David McManis) met with ORD officers at the National Warning Staff to review work done by NWS personnel on indicators methodology and the application of Discovery system technology; and provide COMIREX with guidance concerning I&W tasking in the Iran/Iraq/Persian Gulf area.
- NIO/USSR-EE (Fritz Ermarth) met with Alton Keel, Associate Director of OMB, to discuss US defense budget prospects. ?
- NIO/Warning (David McManis) will host a five day conference at Fort Meade this week on personal computing in his role as President of the NSA Computer and Information Science Institute; and will meet with FEMA officers to discuss the creation of a National Disaster Simulation Center and Information Clearing House at FEMA.

Office of General Counsel

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— [redacted]

Office of Inspector General — No report.Office of Comptroller

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— [redacted]

— [redacted]

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- SSCI full committee markup began on Thursday, 10 May. Members will need additional time to complete their work. Continuation has been scheduled for Wednesday, 16 May.

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Office of Legislative Liaison

- On Thursday, 10 May, the Executive Director testified before the House Government Operations Subcommittee on Government Information, Justice and Agriculture on our FOIA legislation. Chairman Glenn English (D., OK) and Subcommittee Members Thomas Kindness (R., OH), Tom Lewis (R., FL) and Gerald Kleczka (D., WI) were present. The Subcommittee staff called on 11 May to report that the testimony was well received.
- On Wednesday, 16 May, the DCI and DDCI are scheduled to host a breakfast meeting for Select Committee on Intelligence Members in the DCI's Dining Room. Senators schedule to attend are: Daniel Moynihan, Jake Garn, John Chafee and Malcolm Wallop, along with Clair George.

Public Affairs Office

- D/PAO and the DDI spent about 2 1/2 hours with U.S. News & World Report journalists Bob Dudley and Orr Kelly to discuss the Agency's intelligence production process. The DDI did a fine job of explaining what the DCI, DDCI, and he had been up to with the DI and the NIC over the past three years.

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- Planning for the President's visit to break ground for our new building continues apace; in addition to meeting with White House advance men, who fortunately were involved in the President's last visit here, arrangements have been made for band and honor guard from all the services.

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Upcoming Calendar

- 16 May - Breakfast with SSCI Members: Moynihan, Garn, Chafee & Wallop
(DCI and DDCI)
- 16 May - SSCI Hearing on Narcotics Trafficking (DDCI)
- 17 May - Meeting with Assistant to the President for National Security Affairs
(DCI)
- 18 May - Breakfast with Secretary of Defense (DCI & DDCI)
- Lunch with Secretary of State (DCI & DDCI)

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DDA 84-0046/18
11 May 1984

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 11 May 1984

1. Progress reports on tasks assigned by the DCI/DDCI:

The DCI was provided with supporting material on Employee Health and Safety and Federal Civilian Employment items affecting CIA for the Cabinet meeting on 10 May 1984.

2. Items/events of interest:

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SUBJECT: Weekly Report for Period Ending 11 May 1984

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f. Career Trainee Activity:

(1) The Office of Training and Education lost two Career Trainees (CTs) during the last week -- one permanently and one temporarily. The permanent departure was that of an intended Operations Officer (April 1984 class) who realized early that he had chosen the wrong career; this resignation was amicable. The temporary departure is the result of emergency gall bladder surgery on 5 May. It will not be a problem to reschedule this student's training.

(2) An Extended Interim DO trainee from the October 1983 class will be advised within the next week that he must leave the Program. Despite considerable effort on the part of the two DO area divisions, it has proved impossible to keep this trainee afloat professionally.

*want to
know
why?*

(3) The first experimental running of the Directorate of Administration exercise in the Career Trainee Development Course was held on 4 May, with the participation of

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g. The Honorable William Webster, Director, FBI, will be the special guest of the Intelligence Community Legal Conference scheduled [redacted] 16 - 18 May. Judge Webster will arrive [redacted] at approximately 1500 hours on 16 May and depart on 17 May.

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SUBJECT: Weekly Report for Period Ending 11 May 1984

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j. [] a DIA member of the Consolidated SAFE Project Office's System Development Division, has been submitted for consideration as a nominee for the outstanding handicapped federal employee for 1984 within DIA. [] is blind in both eyes and joined the SAFE Project last year. His blindness has not prevented him in any way from performing in an outstanding manner.

k. Prioritization of the installation of SAFE terminals in the Directorate of Intelligence for the remainder of FY 84 has been completed. The Office of Communications is currently completing the backlog of terminal installations in Headquarters. An estimated 60 terminals are planned for installation by 15 June. The continued installation rate of 25 terminals per month for the remainder of FY 84 looks good.

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m. Further progress has been made in improving the Agency's Quality of Life program. Soil-resistant nylon carpeting was installed in the Office of Medical Services' main corridors and the reception/waiting room. In addition, we have completed the replacement of the running track in the basement E corridor, and are working on the floor in the locker and exercise rooms.

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n. [] has agreed with the general concept of the parking controls at the Key Building and no physical barriers will be implemented on the perimeter roadway which surrounds the building. [] will have transient parking on that level. [] representatives expressed some

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SUBJECT: Weekly Report for Period Ending 11 May 1984

25X1 concern over the loss of two customer parking slots under the
25X1 building. [REDACTED]

25X1 o. On Saturday, 5 May, representatives from the
Logistics Services Division, OL renumbered 279 spaces in the
South Parking Lot and marked 43 new parking spaces on the roadway
to Route 123 on the Headquarters compound. Although presently
concentrating on the least legible of the reserved, medical, and
carpool spaces, eventually all spaces in the North and South lots
will be renumbered.

25X1 3. Significant activities anticipated during the coming week:
None.

[REDACTED]
Harry E. Fitzwater